

SEDAR

SouthEast Data, Assessment, and Review

South Atlantic Fishery Management Council
Gulf of Mexico Fishery Management Council
Caribbean Fishery Management Council
NOAA Fisheries Southeast Fisheries Science Center
NOAA Fisheries Southeast Regional Office
Atlantic States Marine Fisheries Commission
Gulf States Marine Fisheries Commission

1 Southpark Circle #306
Charleston SC 29407
Phone (843) 571-4366
Fax (843) 769-4520
<http://www.sefsc.noaa.gov/sedar/>

MEMORANDUM

TO: Gregg Waugh
FROM: John Carmichael, SEDAR Coordinator
DATE: February 9, 2007
RE: Preparation for SEDAR 15

SEDAR 15 will assess South Atlantic greater amberjack and white grunt. Workshops will be held as follows:

Data Workshop: July 9 - 13, 2007, Charleston
Assessment Workshop: October 22 - 25, 2007, Beaufort
Review Workshop: January 28 - February 1, 2008, Raleigh

I. Council Workshop Appointments

The South Atlantic Council was requested to make appointments for the SEDAR 15 workshops at the December 2006 meeting. Since appointments were not made in December, the Council is asked again to name appointed participants at the March 2007 meeting.

To facilitate appropriate participation, Council appointee tasks and suggested participants are listed by workshop below :

1. Data Workshop:

Tasks:

Workgroup Leaders: (SEFSC or Council appointee) Lead individual workgroups, coordinate initial data analyses and working papers, present group recommendations during plenary sessions, serve as lead author for group's report section.

Workgroup Rapporteur: (SEFSC or Council appointee) Take notes during group work sessions and plenary, help group leader draft report text and plenary reports.

Suggested Leaders (if any): _____

Suggested group rapporteurs (if any): _____

Typical Appointees:

State trip ticket program (2-3)

MARMAP representatives (2-3)

SSC representatives (2-4)

AP representatives (2-3)

Council representatives (1)

State biologists with expertise in fisheries, life history, commercial or recreational statistics (1-4)

2. Assessment Workshop

Tasks:

Workshop Rapporteur: (Council Appointee) Responsible for taking notes during plenary sessions to ensure that discussion items are reflected in the workshop report, assists chair in ensuring Terms of Reference and Council requirements are addressed. Also serves as editor for the proceedings section of the assessment workshop report.

Analytical Team: (SEFSC and Council Appointees) Core group of assessment analysts responsible for conducting model runs, presenting results, and conducting further analyses during the Review Workshop.

Rapporteur: _____

Analytical Team Candidates _____

Typical Appointees:

SSC (2-3)

AP (2-3)

Council Member (1)

Key state data program representatives
(e.g. MARMAP)

3. Review Workshop

Tasks:

No specific tasks assigned to Council appointees. The Council may choose to assign someone to serve as rapporteur.

Independent Reviewer (to be considered by Steering Committee in February 2007)

Typical Appointees:

SSC (1)

AP (1-2)

Council representative (1)

Possible Reviewer

Additional Notes:

1. When naming DW appointees, especially AP and state biologists, please indicate area of expertise and appropriate workgroup. Workgroups are commercial statistics, recreational statistics, life history, and indices.
2. Please note the fishery represented by each advisor (i.e., commercial, recreational, processor)
3. Please indicate any participants who are willing to serve as DW workgroup leaders.
4. Please indicate the lead Council staff person.
5. The Steering Committee will consider in February 2007 whether to allow Council's to make an appointment to the Review Panel.
6. Councils are expected to distribute notices of appointment to each participant to ensure their participants know who appointed them.

II. Terms of Reference and Schedule.

The lead Council for each SEDAR assessment is responsible for reviewing and approving Terms of Reference for each workshop and the overall schedule. These documents were provided at the December meeting. It is not clear whether the Terms of Reference were officially approved. Workshop dates are considered final and preparations are underway to arrange meeting space.

Draft Terms of Reference are attached for review and approval.

The proposed schedule is attached.