ACTION TEAM – Project/Topics Management
Terms of Reference

1) Develop a collaborative process and mechanism (that includes potential volunteers, researchers, scientists, and managers) to identify and prioritize fishery issues, research needs, and data gaps that could be addressed through the Program using a citizen science approach. *Recommendations should consider the Council's current Research & Monitoring Plan and how the issues and needs will be compiled for use in soliciting projects under the Program.*

2) Develop options for how the Program should promote project opportunities and solicit proposed projects. *Options should consider approaches for projects developed by the Program vs. projects that are brought to the Program for consideration, using the data standards and protocols developed by the Data Management A-team.*

3) Develop recommendations for project criteria requirements to be considered under the Program.

4) Develop recommendations for a mechanism (proposal template) for the Program to solicit project proposals. *Recommendations should consider how project opportunities will be promoted.*

5) Develop recommendations on a process for reviewing proposed projects. *Recommendations should consider who and how proposed projects will be reviewed and the frequency of review.*

6) Develop recommendations for how projects will be evaluated – both by the Program and by the project principle investigators – for the duration of the project.

7) Develop recommendations for how project data will be managed for use by the Program and by participants and partners.

8) Coordinate with Data Management, Communication/Outreach/Education A-teams as needed on developing recommendations that may be complementary to the Projects/Topics Management A-Team.

Note: Refer to Appendix F (Pocock et al. (2014) decision framework found in the paper, Shirk & Bonney. 2015. Citizen Science Framework Review.