

Habitat Program Evaluation and Blueprint Update

September 2021

SAFMC WORKGROUP

1. Purpose
 - a. Develop evaluation plan and strategy (Blueprint)
 - b. Assist in preparing and reviewing materials for Council discussion and decision-making (i.e., process, approach, materials prep) to help facilitate Council discussion and ensure efficient use of Council discussion time. All decisions will be made by the Council through official Council meetings noticed in the *Federal Register*
 - c. Assist in reviewing the Blueprint prior to Council approval
2. Membership
 - a. Council:
 - i. Steve Poland – Habitat & Ecosystem Committee Chair, Workgroup Lead
 - ii. Mel Bell – Council Chair
 - iii. Carolyn Belcher – Habitat & Ecosystem Committee Vice Chair
 - iv. Kerry Marhefka
 - b. Staff support:
 - i. Myra Brouwer – Deputy Director for Management, Lead
 - ii. John Carmichael – Executive Director, Support
 - iii. Roger Pugliese – Habitat & Ecosystem Scientist, Support
3. Meetings
 - a. In-between Council meetings during 2021 (April-May, July-August, October-November)
 - i. Identify supporting documents and information desired for each meeting
 - ii. Develop actions for Committee/Council meetings – topics and timing, coordinate with requested AP and/or SSC
 - iii. Review progress, prioritize outstanding issues and information requests

WORKGROUP TASKS

I. Draft Habitat Program Goals and Objectives – **(DONE – approved by Council June 2021)**

II. Document Habitat Requirements and Council Actions to address them – **(DONE)**

IV. Document and Evaluate Habitat and Ecosystem Tools **(ONGOING)**

- Discuss at September 8th meeting

V. Document Habitat and Ecosystem Partners **(ONGOING)**

VI. Develop a Habitat Blueprint **(ONGOING)**

- Final task
 - January 2022

VIII. Other Topics to Consider

- Climate Change

Blueprint Structure (updated July 2021)

- Blueprint Contents (1 page)
 1. Habitat Program Goals and Objectives (1 page)
 2. Habitat AP Role and Purpose (1 page)
 3. Outreach and Communication Strategy (1-2 pages)
 4. Policy, Consultations and Comment Development (1-2 pages each on Policy and comments development process, 1 page on tracking of comments, 1 page on report outs to Council)
 5. Tools, Website and Information Products (1 page per tool)
 6. Relation to Other Council Activities and Program Areas (1 page)
 7. Appendices
 - Partners
 - EFH mandates, Council requirements, Council actions to address
 - SAFMC Habitat Policies
 - Summary and listing
 - History of usage and impact
 - SAFMC Habitat Documents and Plans Listing & Links

VII. Develop a Workplan to Address Items in the Blueprint

TIMELINE

Meeting	Topic
January 14, 2021	Review charge Develop Scope of Work
April 12, 2021	Partner's schematic Policies review MSA review
July 20, 2021	AP Policy and Comment development process Recommend comment tracking process
September 8, 2021	Webtools Comment Tracking & Reporting to Council Outreach and Communication goals ¹
October/November 2021	Outreach & Communication ¹ Review recommendations Finalize support docs Review blueprint draft
November 2021	Review and Input from Habitat Ecosystem AP
Dec 2021 ²	Present Draft Blueprint to Habitat Committee
Jan 2022	Address Committee comments Develop workplan
March 2022	Council adoption

1. Outreach and Communication will be discussed by the O&C AP in November. The proposal here is to discuss general goals or needs in September, and possible questions for the AP, then discuss O&C strategies at the next meeting following the AP.
2. An option to allow the Council more time to discuss is to schedule a special meeting of the Council in winter 2022

COMMITTEE ACTION:

PROVIDE GUIDANCE ON TIMELINE OF DEVELOPMENT