

## SOUTH ATLANTIC FISHERY MANAGEMENT COUNCIL

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Ben Hartig, Chair Dr. Michelle Duval, Vice Chair Robert K. Mahood, Executive Director Gregg T. Waugh, Deputy Executive Director

March 27, 2015

## **MEMORANDUM**

TO: SAFMC Mackerel Advisory Panel

FROM: Kari MacLauchlin

SUBJECT: Mackerel Advisory Panel Meeting Briefing Book

Enclosed is a CD containing the briefing materials for the upcoming Mackerel Advisory Panel Meeting on April 15, 2015. In the materials you will find an Agenda outlining the items for discussion and the attachment numbers for materials that accompany each topic. There is also an Overview, which provides details about each topic and will be helpful for new members in getting familiar with the meeting format. Please review all the documents prior to the meeting. Briefing materials will also be available online or you can let me know if you need the materials in another format. Please contact me if you have any questions or need additional information about the materials and meeting topics. My email is <u>kari.maclauchlin@safmc.net</u> and the office phone number is (843) 571-4366.

Please note that the AP will be selecting a new AP Chair and Vice-Chair at this meeting. If you would like to be considered, you will be able to discuss that with your fellow members prior to the meeting and during breaks at the meeting.

Also enclosed is your travel reimbursement form, which you will need to turn in after the meeting. If you have questions about travel reimbursement or logistics, please contact Cindy Chaya or Mike Collins at the Council office.

See you in a few weeks! -Kari CC: SAFMC: Council Members and Staff GMFMC: Ryan Rindone SC DNR: Mike Denson SERO: Jack McGovern, Sue Gerhart, Karla Gore NOAA GC: Monica Smit-Brunello, Mara Levy SEFSC: Tom Jamir