



SOUTH ATLANTIC FISHERY MANAGEMENT COUNCIL

4055 Faber Place Drive, Suite 201, North Charleston SC 29405

Call: (843) 571-4366 | Toll-Free: (866) SAFMC-10 | Fax: (843) 769-4520 | Connect: www.safmc.net

Dr. Michelle Duval, Chair | Charlie Phillips, Vice Chair
Gregg T. Waugh, Executive Director

February 18, 2016

MEMORANDUM

TO: Council Members
Law Enforcement Advisory Panel
Other Meeting Participants

FROM: Gregg Waugh *GTW*

SUBJECT: March 7-11, 2016 South Atlantic Council Meeting

Here is your briefing book and travel order for the March Council meeting in Jekyll Island, Georgia. You should have already made your hotel reservation as the deadline is only 2 days away. Rooms have been blocked at the Westin Jekyll Island, 110 Ocean Way, Jekyll Island, Georgia 31527. Phone: 1-888-627-8316 or 912-635-4545 and Fax: 912-319-2838. The room rate is \$133.00 (Tax Exempt) or \$146.58 (Non Tax Exempt) for single or double occupancy. Council travelers are responsible for anything over the \$133.00 tax-exempt room rate. The room rate is good 3 days pre and post the meeting dates based on availability. **The cutoff date for receiving the Council room rate is February 20, 2016.** You must book before the cutoff date to obtain the group rate of \$133.00. After February 20th, any remaining guestrooms will be released and the group rate will no longer be available. All reservations must be made by individual call-in (1-800-937-8461 and request the South Atlantic Fishery Management Council group rate) or via web link set up by the hotel. The hotel link is: <https://www.starwoodmeeting.com/Book/SAFMC2016>.

If you are on Council reimbursed travel (Council members, non-federal employee Advisory Panel members and invited participants), your name will be on a master list and your hotel room will be charged directly to the Council (incidentals will be your responsibility). Council reimbursed travelers should make their own reservations (using their own credit card to hold the room); however, your room will ultimately be charged to the Council's master account. (The hotel will do this internally.)

If you plan to arrive before or stay after the approved travel authorization dates of March 7-11 (on your own time), contact Cindy Chaya at the Council office. If you experience any problem at check-in or checkout, contact Mike Collins, who will be at the meeting.

As a reminder, Council travelers flying to the meeting and those authorized to have a rental car should call AAA at 1-800-765-6223 and ask for Connie Eichel to schedule your travel. Be sure to tell her you are traveling for the Council on official business.

Hotel parking and in-sleeping room wireless Internet is complimentary with the resort fee. There is no shuttle to and from the airport.

Doug is working with the Georgia delegation on a Social event for Tuesday evening; details will be provided in the 2nd briefing book memo on February 29, 2016.

If you have any questions about the arrangements for the meeting, please contact Cindy, Mike, or me.

cc: Executive Directors: MAFMC, NEFMC, GMFMC, and CFMC
Tony DiLernia and Dewey Hemilright (MAFMC)
Kevin Anson and Leanne Bosarge (GMFMC)
Eileen Sobeck, Sam Rauch, Alan Risenhoover, and Emily Menashes (NMFS Headquarters)
Jack McGovern, Rick DeVictor, and Andy Strelcheck (NMFS SERO)
Jennifer Lee, David Dale, and Andy Herndon (NMFS SERO)
Monica Smit-Brunello (NOAA GC SERO)
Bonnie Ponwith, Theo Brainerd, Tom Jamir, Larry Massey, and Steve Turner (SEFSC)
Luiz Barbieri (Chair SSC - FFWC)
Bob Mahood
Duane Harris
Susan Shipman
Deke Tompkins (ASMFC)
Gwen Erwin (FFWC)
Carrie Simmons and Kathy Pereira (GMFMC)
Linda Atwell (NMFS SERO)
Council Staff