**DRAFT**

**SUMMARY REPORT**

**SSC SELECTION COMMITTEE MEETING**

**St. Simons Island, GA**

**March 3, 2015**

The Committee discussed SSC policies and the appointment process, and approved updated versions of the SSC SOPPS and the SSC job description. In addition to the changes suggested in the meeting draft documents, the Committee added a provision establishing 5 year terms for SEP members.

MOTIONS:

Move to adopt the changes to the SSC policy as presented. Approved by committee.

Move to change, under termination of membership, ‘will’ to ‘may’, in the first sentence. Approved by committee.

Move to add a new #4 under ‘terms of members’ to state that non-SSC members of the SEP will serve 5 year terms. Approved by committee.

Move to approve the SSC job description as modified. Approved by committee.

Timing and Tasks

Move to direct staff to:

* advertise for SSC and SEP positions, and to require submission of applications and NOAA COI forms by April 8, 2015.
* Update the SSC SOPP appendix and job description as approved here.