



SOUTH ATLANTIC FISHERY MANAGEMENT COUNCIL

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Melvin Bell, Chair | Stephen J. Poland, Vice Chair
John Carmichael, Executive Director

RECRUITMENT ANNOUNCEMENT

Date: May 10, 2021
Title: **Citizen Science Project Coordinator**
Location: South Atlantic Fishery Management Council
4055 Faber Place Drive, Suite 201
North Charleston, South Carolina 29405

The South Atlantic Fishery Management Council (Council) is seeking a Citizen Science Project Coordinator that will support the Council's Citizen Science Program and help coordinate individual citizen science projects. The Council, headquartered in North Charleston, SC, is responsible for the conservation and management of fish stocks within the federal 200-mile limit of the Atlantic off the coasts of North Carolina, South Carolina, Georgia, and east Florida to Key West. The Council's Citizen Science Program aims to work with fishermen and scientists to facilitate and support the development of projects to address Council specific research needs.

The Citizen Science Project Coordinator is a full-time, time-limited contract position that will work closely with the Citizen Science Program Manager. The position will primarily focus on coordinating the SAFMC Release project and the continued development of the SciFish customizable citizen science mobile application. The SAFMC Release project works with commercial, recreational, and for-hire fishermen to collect information on released fish via a mobile app. SciFish is being developed to serve as an umbrella mobile application that would support data collection for different fishery-related citizen science projects developed by partners along the Atlantic coast.

Primary Duties and Responsibilities:

Serve as the primary coordinator for the SAFMC Release Project and assist in the continued development of the SciFish customizable application. Specific responsibilities include developing volunteer training, outreach, and promotional materials; updating and implementing project communication and volunteer engagement plans in collaboration with the Council's outreach and citizen science teams; assisting with QA/QC of data and testing of mobile application; coordination of project planning meetings; and assisting in writing grant progress and final reports.

Other duties will vary throughout the year. In general, will provide staff support for the Citizen Science Program and other Council citizen science projects, as needed. Will assist in completion of the FISHstory pilot project which uses historic photos to document historic catch and length compositions in for-hire fisheries.

Prepare and give presentations on the Citizen Science Program and individual projects to a wide variety of audiences.

Participate as a member of the Council's Outreach Team to develop and support citizen science and other Council outreach initiatives.

Knowledge, Skills and Qualifications:

Minimum Education Requirement: A bachelor's degree in biology, fisheries, resource management, environmental education, or a related field is required.

Preferred Experience: At least 1 year of professional experience related to fisheries, natural resources, outreach, or volunteer engagement.

Preferred Knowledge and Skills:

- Ability to write effectively and edit material; organize and coordinate activities; and interact with the public.
- Knowledge of South Atlantic fisheries and the fishing industry.
- Ability to demonstrate and explain new concepts and speak in front of a group clearly, concisely, and with confidence.
- Proficiency with MSOffice suite is required. Experience with graphic design programs (e.g. Adobe InDesign and PhotoShop, Canva) and social media platforms is preferred.
- Ability to use initiative and creativity in assisting with information, outreach, and educational duties and be willing to work closely with other staff, Council members, and the public in a positive and cooperative manner.
- Requires self-discipline and the ability to work independently to manage complex projects.
- Ability to work productively in a collaborative and team environment.

Supervisory Responsibilities:

None

Supervision Received:

Works under the direct supervision of the Citizen Science Program Manager.

Travel Requirements:

Duties could require overnight travel of varied frequency, duration, and destination.

Work Environment:

The position requires working with a wide range of partners and participants including commercial, recreational, and for-hire fishermen; NOAA Fisheries; state and regional resource management agencies; researchers; outreach specialists; and non-governmental organizations.

Work is generally performed in an office setting. This position is eligible for remote work on a limited basis after successfully serving a probationary period.

Salary:

This is a full-time, temporary, grant funded, non-federal position without benefits. The duration of this temporary position is approximately one year with the possibility for a time extension depending upon project needs and funding.

Position will pay \$20/hour for a total of approximately 2,080 hours over the course of the year. The position will typically be expected to work 40 hours per week.

Closing Date:

Hiring materials must be submitted by May 28, 2021 at 5pm EST. Late applications or incomplete applications will not be considered.

Send Cover Letter, Resume, and 2 References to:

Julia Byrd
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South Atlantic Fishery Management Council
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